

GODAVARI INSTITUTE OF ENGINEERING & TECHNOLOGY (A)

CENTRAL LIBRARY

Minutes of the Meeting

Meeting Details

Date of Meeting:	28.12.2023
Time:	3:00 p.m – 4:00 p.m
Attendees:	Library Committee Members
Presiding Person:	In charge , Central Library

Agenda
To discuss the various measures to be taken for the further improvement of Central Library

In the Library committee meeting, various points were discussed and the following points were proposed by the members to be implemented for the better functioning of the Library.

1. It is proposed that all the students must compulsorily attend the allotted library hour.
2. All the hods were requested to send the details of all the events conducted in the departments to the library.
3. It is proposed that library should be utilised for the project works of students.
4. It is suggested that delnet has to be utilised by the students for refering the E-journals and E-book.

And the meeting ended with Convener, thanking the members for their valuable suggestions.



ATTESTED

PRINCIPAL

Godavari Institute of Engineering & Tech.(A)
NH-16,Chaitanya Knowledge City
RAJAHMUNDY-533

G.V. Arunamayi
Convener
Library Committee
Dr. G.V.Arunamayi
30/12/23

GODAVARI INSTITUTE OF ENGINEERING AND TECHNOLOGY

(AUTONOMOUS)

N.H.-16, CHAITANYA KNOWLEDGE CITY, RAJAHMUNDRY – 533 296

CENTRAL LIBRARY

Name of the faculty	Designation	Department	Signature
Dr. P.M.M.S.Sarma	Principal	GIET(A)	
Dr. G.V.Arunamayi	Professor	FED	
Dr. N.Leelavathy	Vice Principal (Acad.,)	GIET(A)	
Dr. S.V.S.N.Murthy	Vice Principal (Admn.,)	GIET(A)	
Mr. R.Appala Raju	Librarian	LIBRARY	
Dr. M. Sreenuvasa Rao	DEAN-FED	GIET(A)	R. Appa For S-S-20
Dr. D.Venkateswarlu	HOD	CIVIL	D. Venkateswarlu
Dr. D.Ravikishore	HOD	EEE	D. Ravikishore
Dr. D.Santa Rao	HOD	Mechanical Engg.	D. Santarao
Dr. B.Sreenivasa Raja	HOD	ECE	B. Sreenivasa Raja
Dr. B.Sujatha	HOD	CSE	B. Sujatha
Dr. V.Subrahmanyam	HOD	AME	V. Subrahmanyam
Dr. CH. CHARAN	HOD	Mining Engg.	Ch. Charan
Dr. Md.Ahmad Sharif	HOD	Petroleum Engg.	Md. Ahmad Sharif
Dr. R.Tamilkodi	HOD	MCA	R. Tamilkodi
Dr. M.VIJAYAKUMAR	HOD	MBA	M. Vijayakumar
Dr. Shrija Madhu	HOD	L & D	Shrija Madhu



ATTESTED

PRINCIPAL

Godavari Institute of Engineering & Tech.(A)
NH-16, Chaitanya Knowledge City
RAJAHMUNDRY-533 296

C.V.V. 211
Convener 28/12/22

Library Committee

GIET (A)

GODAVARI INSTITUTE OF ENGINEERING & TECHNOLOGY (A)

CENTRAL LIBRARY

Minutes of the Meeting

Meeting Details

Date of Meeting:	27.05.2022
Time:	3:00 p.m – 4:00 p.m
Attendees:	Library Committee Members
Presiding Person:	In charge , Central Library

Agenda
To discuss the various measures to be taken for the further improvement of Central Library

In the Library committee meeting, various points were discussed and the following points were proposed by the members to be implemented for the better functioning of the Library.

1. The members have proposed to allocate 1 hour for the library period by every department.
2. It is suggested by the members that the Library should be open after 4:30 p.m.
3. It is also suggested that while giving the assignment or any task to the students, the faculty should give them from the text books/reference books which are available in the library.
4. All the details of the events organized by the department should be sent to the central library with the proper information for the purpose of inspections.
5. All the members unanimously felt that there is a need of digital library for the students in the reading room by installing at least five systems.

And the meeting ended with Convener, thanking the members for their valuable suggestions.



C. V. J.
Convener
Library Committee
27/5/22

ATTESTED

PRINCIPAL

Godavari Institute of Engineering & Tech.(A)
NH-16, Chaitanya Knowledge City
RAJAHMUNDRY-533 296

GODAVARI INSTITUTE OF ENGINEERING & TECHNOLOGY (A)

NH-16, CHAITNAYA KNOWLEDGE CITY, RAJAHMUNDRY-533 296

LIBRARY

Name of the faculty	Designation	Department	Signature
Dr. P.M.M.S.Sarmaa	Principal	GIET(A)	
Dr.G.V.Arunamayi	Professor	HBS	C.V. J
Dr.N.I.eelavathy	Vice Principal(Acad.)	GIET(A)	
Dr. S.V.S.N. Murthy	Vice Principal (Admn.)	GIET(A)	
Mr.R.Appala Raju	Librarian	Library	R. Appa
Dr.V.Kusuma Kumari	DEAN-HBS	GIET(A)	
Dr.D.Venkateswarlu	HOD	Civil	Dr. Venkateshwarlu
Dr. D.Ravikishore	HOD	EEE	D. Rav
Dr. M.Sreenivasa Rao	HOD	Mechanical	M. Sreenivasa Rao
Dr. B.Sreenivasa Raja	HOD	ECE	B. Sreenivasa Raja
Dr. B.Sujatha	HOD	CSE	B. Sujatha
Dr. V.Subrahmanyam	HOD	AME	V. Subrahmanyam
Dr. Ala Charan Kumar	I/C. HOD	Mining	Ala Charan Kumar
Mr. Md.Ahmad Sharif	HOD	Petroleum Eng.	Md. Ahmad Sharif
Dr. R.Tamilkodi	HOD	MCA	R. Tamilkodi
Dr. M.Vijaya Kumar	HOD	MBA	M. Vijaya Kumar
Dr.Shrija Madhu	HOD	L & D	Shrija Madhu



C.V. J
Convener 22/1/22

Library Committee
GIET (A)

ATTESTED

PRINCIPAL

Godavari Institute of Engineering & Tech.(A)
16, Chaitanya Knowledge City
RAJAHMUNDRY-533 296

GODAVARI INSTITUTE OF ENGINEERING AND TECHNOLOGY

(AUTONOMOUS)

NH-16, CHAITANYA KNOWLEDGE CENTRE, RAJAHMUNDR, 533296

Date: 21-01-2020

Minutes of the Meeting:

The Central Library Committee is held on 21st January, 2020 at 03.00 pm in Central Library, R.K. Block as a regular practice. The Following are discussion and proposals for anyone.

1. The Committee has discussed on Membership under DELNET programme for 2020-2021.
2. Library Service Campaign to all classes will be taken up after semester end examinations.
3. Indents for Books relating 2nd, 4th, 6th, semesters is to be finalised and submitted to vice principal And Principal by 20-01-2020.
4. Complaints or Suggestions box should be opened by twice of every month in the presence of Librarians and two other Library committee members.
5. To inculcate interest among the Students, the committee has resolved to conduct Library Awareness Programme for the academic year 2020-2021.

R. Appa
LIBRARIAN 21/1/20



ATTESTED

PRINCIPAL

Godavari Institute of Engineering & Tech.(A)
No. 16, Chaitanya Knowledge City
RAJAHMUNDRI-533 296

G. V. S. 21/1/20
Prof. In charge of LIBRARY

GODAVARI INSTITUTE OF ENGINEERING AND TECHNOLOGY

(AUTONOMOUS)

N.H.-16, CHAITANYA KNOWLEDGE CITY, RAJAHMUNDRY – 533 296

CENTRAL LIBRARY

Name of the faculty	Designation	Department	Signature
Dr. G.V.Arunamayi	Convener	HBS	
Mr. R. Appala Raju	Librarian	Library	R. Appa Raju
Mr.Y S R Chandra Mouli	Asst.Librarian	Library	Y S R Chandra Mouli
Mr.R.Krishna Mohan	Assistant Professor	AME	R. Krishna Mohan
Mr.P. Siva Prasad	Assistant Professor	MCA	P. Siva Prasad
Mr.M.Ramjee	Assistant Professor	EEE	M. Ramjee
Mr.M.Sateesh Kumar Reddy	Assistant Professor	CSE	M. Sateesh Kumar Reddy
Mr.D S V S Ramasagar	Assistant Professor	CIVIL	D. S. V. S. Ramasagar
Mrs.D V L Shanthi	Assistant Professor	HBS	D. V. L. Shanthi
Mr.A V Naga Subash	Student	CIVIL	A. V. Naga Subash
Mr.K Ram Prasad	Student	CSE	K. Ram Prasad
Mr.P.Nookanaidu	Student	MECH	P. Nookanaidu



ATTESTED

PRINCIPAL

**Godavari Institute of Engineering & Tech.(A)
NH-16,Chaitanya Knowledge City
RAJAHMUNDRY-533 296**

G.V. Arunamayi 17/7/20
21/01/2020
Convener

Library Committee

GIEI (A)

GODAVARI INSTITUTE OF ENGINEERING AND TECHNOLOGY

(AUTONOMOUS)

N.H-16, CHAITANYA KNOWLEDGE CENTRE, RAJAHMUNDY-533296

Date: 31/1/2019

Minutes of the Meeting

The Central Library Committee is adjourned on 31st January, 2019 at 11:00pm in Central Library, R.K. Block as a regular Practice. The following are discussion points and proposals for action.

1. The Committee has discussed on Membership under NLIST Programme for 2019-2020,
2. To inculcate interest among the students, the committee has resolved to conduct Library Awareness Programme for the academic year 2019-2020
3. The Committee has proposed to conduct workshop for Librarians
4. New Suggestions like "Establishing "Library Hub" and "Research Wing" are appreciable for the Library Development
5. For the Students convince, plastic chairs are required instead of present one
6. The Committee has opened the Complaint Box and it is mentioned about Clock and Chairs

R. Appa Rao
LIBRARIAN 31/1/19

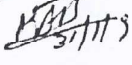
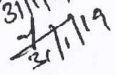
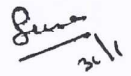
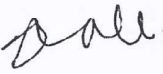
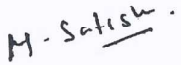


H. J. Satheesh
Prof. incharge of LIBRARY

ATTESTED

PRINCIPAL

Godavari Institute of Engineering & Tech.(A)
NH-16, Chaitanya Knowledge City
RAJAHMUNDY-533 296

1. Mrs. Rathna Valli Convener  31/1/19
2. R. Appala Raju Librarian  31/1/19
3. B. Sridhar Librarian 
4. G. V. V. Satyavathi Librarian  31/1/19
5. Y. S. R. Chandra Mouli Asst. Librarian  31/1/19
6. R. Krishna Mohan Member (AME) 
7. P. Siva Prasad Member (CA)  31/1/19
8. N. M. R. L. Rao Member (ECE)
9. M. Ramjee Member (EEE)  31/1/19
10. M. Satish Kumar Reddy Member (CSE)  M. Satish
11. D. S. V. S. Ramsagar Member (CE) 
12. A. M. Panday Member (ME) 
13. Ramesh kanth Member (MINE) 
14. D. V. L. Shanthi Member (HBS) 
15. A. Veera Naga Subhash (CIVIL) Student Member 
16. K. Ramnad (CSE) Student Member 
17. P. Nookanna Naidu (MECH) Student Member 

ATTESTED

PRINCIPAL
Godavari Institute of Engineering & Tech. (A)
NH-16, Chaitanya Knowledge City
RAJAHMUNDRY-533 296

GODAVARI INSTITUTE OF ENGINEERING AND TECHNOLOGY

(AUTONOMOUS)

N.H-16, CHAITANYA KNOWLEDGE CENTRE, RAJAHMUNDRY-533296

Date: 12-11-2018.

LIBRARY COMMITTEE DISCUSSED AND RESOLVED THE FOLLOWING

1. It is Resolved by the Library Committee to speedup the Process of Purchase of books for even Semester. Received quotations from Our suppliers and submitted to GM sir.
2. It is informed to the library Committee SODHSINDHU user ID Creations for the faculty of GIET is Under Creation. It will be completed in a week.
3. Library Service Campian to all Classes will be taken up after semester end examinations.
4. It is Resolved to Shift Digital Library to the Reading Room in the Month of November with the Permission of the Principal.
5. They were no Suggestions /Complaints found. All the Students will be Informed that the availability of Suggestions /Complaints Box during the library Service Campian.
6. With the permission of the Principal proposed to conduct "NATIONAL LIBRARY WEEK" from Nov 14th to 21st and some Copitations will be Conducted for the Students.

R. Appa
LIBRARIAN 12/11/18



Prof. incharge of LIBRARY

ATTESTED

PRINCIPAL

Godavari Institute of Engineering & Tech.(A)
NH-16, Chaitanya Knowledge City
RAJAHMUNDRY-533 296

1. Dr. Rudra Srinivas Convener
2. R. Appala Raju Librarian
3. B. Sridhar Librarian
4. G.V.V. Satyavathi Librarian
5. Y.S.R. Chandra Mouli Asst. Librarian
6. R. Krishna Mohan Member (AME)
7. ~~P. Siva Prasad~~ Member (CA) SK. Saddam Hussain
8. N.M.R.L. Rao Member (ECE)
9. M. Ramjee Member (EEE)
10. M. Satish Kumar Reddy Member (CSE)
11. D.S.V.S. Ramsagar Member (CE)
12. A.M. Panday Member (ME)
13. Ramesh kanth Member (MINE)
14. D.V.L. Shanthi Member (HBS)
15. A. Veera Naga Subhash (CIVIL) Student Member
16. K. Ramnad (CSE) Student Member
17. P. Nookanna Naidu (MECH) Student Member

ATTESTED

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Godavari Institute of Engineering & Tech. (A)
 Nil-16, Chaitanya Knowledge City
 RAJAHMUNDRY-533 296

GODAVARI INSTITUTE OF ENGINEERING AND TECHNOLOGY
(AUTONOMOUS)
N.H-16, CHAITANYA KNOWLEDGE CENTRE, RAJAHMUNDRY-533296

Date: 08-10-2018.

LIBRARY COMMITTEE RESOLVED THE AGENDA

Library Committee is held on 8-10-2018. The Committee members discussed on matters related Library and resolved that.

1. Complaints / Suggestions Box should be Opened on 30th of every month in the Presence of Librarians and Two other Library Committee members .
2. Indents for Books relating 2nd, 4th, 6th Semesters is to be finalised and Submitted to Vice Principal and Principal by 11-10-2018 .
3. Two Librarians are advised to attend Training Programme on KOHA SOFTWARE. which will be held on 12-10-2018
4. Mr. Ramjee Asst. Prof. Department of EEE and B. Sridhar are Requested to Pursue Subscription to Sodhsindh for the year 2018-19 which to be Completed by this month.

ATTESTED

PRINCIPAL

Godavari Institute of Engineering & Tech.(A)
NH-16, Chaitanya Knowledge City
RAJAHMUNDRY-533 296

1.Dr.Rudra Srinivas Convener

2.R.Appala Raju Librarian

3.B.Sridhar Librarian

4.G.V.V.Satyavathi Librarian

5.Y.S.R.Chandra Mouli Asst.Librarian

6.R.Krishna Mohan Member (AME)

7.P.Siva-Prasad Member (CA) SK. Saddam Hussain

8.N.M.R.L.Rao Member (ECE)

9.M.Ramjee Member (EEE)

10.M.Satish Kumar Reddy Member (CSE)

11.D.S.V.S.Ramsagar Member (CE)

12.A.M.Panday Member (ME)

13.Ramesh kanth Member (MINE)

14.D.V.L.Shanthi Member (HBS)

15.A.Veera Naga Subhash (CIVIL) Student Member

16.K.Ramnad (CSE) Student Member

17.P.Nookanna Naidu (MECH) Student Member

ATTESTED

PRINCIPAL

Godavari Institute of Engineering & Tech.(A)

NH-16,Chaitanya Knowledge City

SAJAHMUNDY-533 296