

File No: GIET/SGRC.

Date: 28-09-2022

**CONSTITUTION OF STUDENTS GRIEVANCES REDRESSAL COMMITTEE**

The Students Grievances Redressal Committee is reconstituted effect from 01-10-2022 with the following members.

Sl. no	Name of the Faculty	Designation	Mobile No.	Mail ID
1	Dr.P.M.M.S.Sarma	Chairman Principal	9676015566	principal@giet.ac.in
2	Dr.V.Kusuma Kumari	Convener Dean – Student Progression	9490148944	dean.sp@giet.ac.in
3	Dr.S.V.S.N.Murthy	Co-Convener Vice Principal (Admn.)	8886668253	viceprincipaladmin@giet.ac.in
4	Dr.B.Sujatha	Member HOD-CSE	8886668242	hod.cse@giet.ac.in
5	Mr.M.Balakrishna	Member Sr.Asst.Prof.in Mech.	9493860394	balu_balu14@rediffmail.com
6	Mr.D.Vijendra Kumar	Member Asst. Prof. in ECE	7799002213	vijendra.dandamudi@gmil.com
7	Mr.Y.D.Siva Prasad	Member Asst. Prof.in FED	9948580840	sivaprasad2309@gmail.com
8	Pujari Bhargava Rao (19551A05C1)	Special Invitee Student	8096817964	pujanbhargavsai123@gmail.com
9	G.Venkata Padma Sai Sruthi (19551A0419)	Special Invitee Student	8688863848	sruthiganta2417@gmail.com

The term of the members and Special Invitee is for 2 years.

To

The above committee members

Copy to: Vice Principals/Directors/Deans/HODs/Controller of Examinations

Vice Chairman/Executive Director/General Manager

File



28/10/2022  
PRINCIPAL  
PRINCIPAL

Godavari Institute of Engineering & Technology (Autonomous)  
NH-16, Chaitanya Knowledge City  
RAJAMAHENDRAVARAM-533 296

## **GRIEVANCE POLICY**

At Godavari Institute of Engineering & Technology (A), we are committed to providing a safe and conducive learning environment for all our students and staff. We understand that grievances may arise from time to time, and we have established various committees to address these concerns promptly and effectively. Our grievance policy encompasses three essential committees: the Anti-Ragging Committee, the Internal Complaints and Sexual Harassment Committee, and the Women Empowerment and Grievances Committee.

### **1. Anti-Ragging Committee:**

Our institution maintains a zero-tolerance policy towards ragging. The Anti-Ragging Committee is responsible for ensuring the prevention and prohibition of ragging on the campus. This committee conducts awareness programs, organizes workshops, and promotes a culture of respect among students. Students can report any instances of ragging to this committee, and strict action will be taken against the perpetrators.

### **2. Internal Complaints and Sexual Harassment Committee:**

We are committed to creating a safe and harassment-free environment for all individuals associated with our institution. The Internal Complaints and Sexual Harassment Committee is responsible for addressing complaints related to sexual harassment, discrimination, or any form of misconduct. The committee conducts investigations impartially, maintains confidentiality, and takes appropriate action against the accused. We encourage victims and witnesses to come forward and report any such incidents promptly.

### **3. Women Empowerment and Grievances Committee:**

We believe in empowering women and creating an inclusive environment that fosters gender equality. The Women Empowerment and Grievances Committee work towards promoting the welfare of female students and staff. This committee addresses any grievances or concerns related to gender discrimination, harassment, or any issues faced by women on campus. It also organizes events and activities to empower women academically, professionally, and socially.

#### **Steps to lodge a Grievance:**

If you have a grievance related to any of the above areas, you can follow these steps:

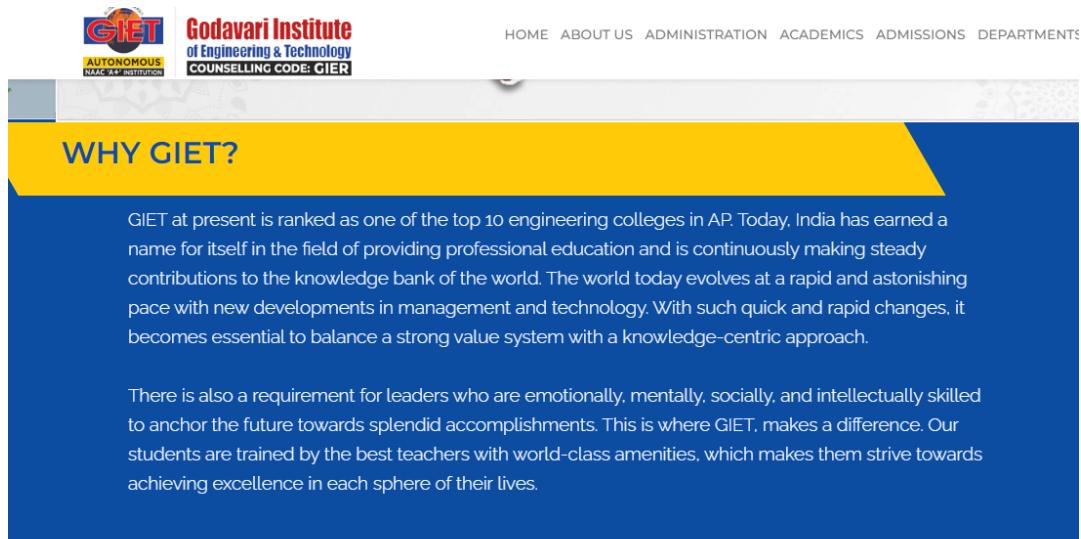
1. Contact the respective committee through their designated contact persons or email addresses.
2. Provide a detailed description of the grievance, including relevant evidence and witnesses (if applicable).
3. Your identity and the information you provide will be kept confidential during the investigation process.
4. The committee will conduct a fair and impartial investigation and take necessary actions to resolve the grievance.



## ONLINE GRIEVANCES MECHANISM

### WEB LINK FOR GRIEVANCES:

[https://docs.google.com/forms/d/e/1FAIpQLScrX\\_Eye8ndkgI0GT-6-J9shgObm5DHAhP3xI0bYxjhchWaoA/viewform](https://docs.google.com/forms/d/e/1FAIpQLScrX_Eye8ndkgI0GT-6-J9shgObm5DHAhP3xI0bYxjhchWaoA/viewform)

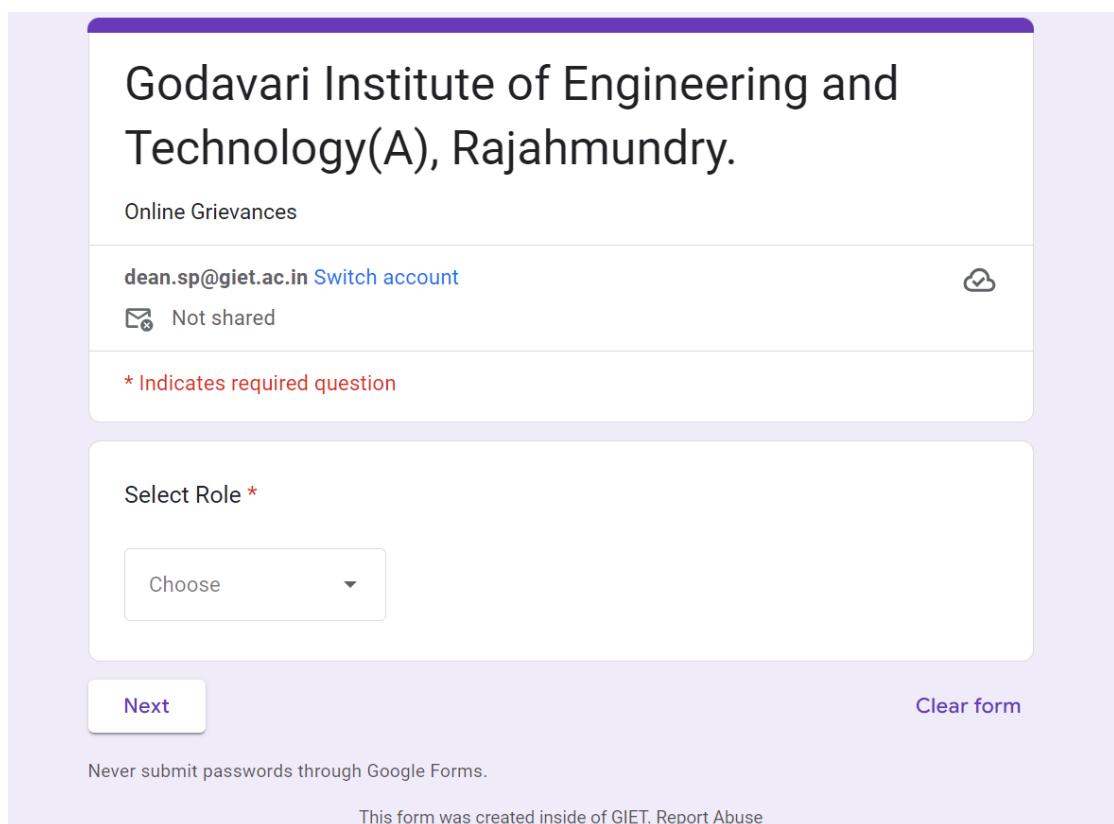


The screenshot shows the official website of Godavari Institute of Engineering & Technology (GIET). The top navigation bar includes links for HOME, ABOUT US, ADMINISTRATION, ACADEMICS, ADMISSIONS, and DEPARTMENTS. The logo of GIET is on the left, and the text 'Godavari Institute of Engineering & Technology' with 'COUNSELLING CODE: GIER' is on the right. Below the navigation, a yellow banner with the text 'WHY GIET?' is visible. The main content area discusses GIET's ranking as one of the top 10 engineering colleges in AP, India, and its commitment to providing professional education and making steady contributions to the knowledge bank of the world. It also highlights the institution's focus on balance between a strong value system and a knowledge-centric approach, and its role in training students with world-class amenities to achieve excellence in various spheres of life.

T(A)

ONLINE ICC & GRIEVANCE REDRESSAL PORTAL FORM

Internal



The screenshot shows a Google Form titled 'Online ICC & GRIEVANCE REDRESSAL PORTAL FORM' for 'Internal' use. The form is divided into several sections. The first section, 'Godavari Institute of Engineering and Technology(A), Rajahmundry.', contains the title and a note that it is an 'Online Grievances' form. It includes an email field for 'dean.sp@giet.ac.in' with a 'Switch account' link and a 'Not shared' note. A note at the bottom of this section states: '\* Indicates required question'. The second section, 'Select Role \*', contains a dropdown menu with 'Choose' as the default option. At the bottom of the form are buttons for 'Next' and 'Clear form', and a note: 'Never submit passwords through Google Forms.' Below the form is a footer message: 'This form was created inside of GIET. [Report Abuse](#)'.

# GODAVARI INSTITUTE OF ENGINEERING & TECHNOLOGY

Approved By **AICTE** | **NAAC 'A+'** | Recognized by **UGC**, U/Sec. 2(f) & 12(B) | Permanently Affiliated to **JNTUK**, Kakinada

File No: GIET/SGRC.

Date: 21-02-2022

## RE-CONSTITUTION OF STUDENTS GRIEVANCES REDRESSAL COMMITTEE

Sl. no	Name of the Faculty	Designation	Mobile No.	Mail ID
1	Dr.P.M.M.S.Sarma	Chairman Principal	9676015566	principal@giel.ac.in
2	Dr.N.Leelavathy	Convener Vice Principal (Academics)	9490290622	viceprincipalacad@giel.ac.in
3	Dr.S.V.S.N.Murthy	Co-Convener Vice Principal (Admn.)	8886668253	viceprincipaladmin@giel.ac.in
4	Dr.B.Sujatha	Member HOD-CSE	8886668242	hod.cse@giel.ac.in
5	Mr.D.Vijendra Kumar	Member Asst. Prof. in ECE	7799002213	vijendra.dandamudi@gmil.com
6	Mr.M.Balakrishna	Member Sr.Asst.Prof.in Mech.	9493860394	balu_balu14@rediffmail.com
7	Mr.Y.D.Siva Prasad	Member Asst. Prof.in HBS	9948580840	Sivaprasad2309@gmail.com
8	Pujari Bhargava Rao (19551A05C1)	Special Invitee Student	8096817964	pujanbhargavsai123@gmail.com
9	G.Venkata Padma Sai Sruthi (19551A0419)	Special Invitee Student	8688863848	Sruthiganta2417@gmail.com

The term of the members and Special Invitee is for 2 years.

To

The above committee

Copy to: Vice Principals/Directors/Deans/HODs/Controller of Examinations

Vice Chairman/Executive Director/General Manager

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21/2  
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## GODAVARI INSTITUTE OF ENGINEERING & TECHNOLOGY

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File No. GIET/GRC/2019.

Date: 25<sup>th</sup> January-2019.

### GRIEVANCES REDRESSAL COMMITTEE

Grievances Redressal Committee has been constituted with the following members.

Sl.no.	Name of the Staff member.	Designation.
1	Dr.T.V.Prasad	Chairman - Principal
2	Dr.V.Kusuma Kumari.	Convener – HOD in HBS
3	Dr.N.Leelavathy	Member – Vice Principal
4	Prof.P.V.G.K.Jagannadha Raju	Member – Professor in CSE
5	Dr.B.Sujatha	Member – HOD in CSE
6	Mrs.R.Tamilkodi	Member-HOD in MCA
7	Dr.C.M.Henry.	Member-Physical Director.
8	Mr.Kshatri Surajlal Singh	Member-CAO.
9	Mr.S.M.Subhani.	Member-Security Officer.

Circulation to the above members.

Copy to: Vice Principals/Directors/Dean

Vice Chairman/CEO/Executive Director/General Manager.

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**Godavari Institute of**  
**Engineering & Technology**  
**NH-16, Chaitanya Knowledge City,**  
**RAJAHMUNDRY**

