

GODAVARI INSTITUTE OF ENGINEERING & TECHNOLOGY

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 GIET CAMPUS, CHAITANYA KNOWLEDGE CITY, NH-16, RAJAHMUNDY, EAST GODAVARI, A.P.
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MINUTES OF THE 7th MEETING OF ACADEMIC COUNCIL HELD ON 9TH AUGUST 2018

Seventh Meeting of Academic Council of Godavari Institute of Engineering and Technology (Autonomous) was held on 9th August 2018, at Board Room, Administrative Block, GIET (A) Campus, Rajahmundry, with the participation of following members:

Members Present

01. Dr. T V Prasad, Principal GIET(A)	--	Chairman
02. Dr. Ch Satyanarayana, Director Academic Planning JNTUK	--	University Nominee
03. Dr. P Subba Rao, Director of Evaluation JNTUK	--	University Nominee
04. Dr. B Balakrishna, Prof & Vice Principal JNTUK	--	University Nominee
05. Dr L S Gupta Director – Academics	--	Faculty Rep.
06. Dr. Rajan Mathews, Director Evaluations GIET(A)	--	Member
07. Dr. M Varaprasada Rao, Dean- Academics, GIET(A)	--	Member
08. Dr. PRK Raju	HOD-MBA-GIET(A)	BOS Chairman
09. Dr D Venkateswarulu	HOD- Civil	BOS Chairman
10. Dr. Sujatha B	HOD-CSE GIET (A)	BOS Chair
11. Dr. T Jayanand Kumar	Dean (A&A)	BOS Chairman Mech
12. Mr. V Subramanyam	HOD-AME-GIET(A)	Dept Invitee
13. Dr. SVRK Rao	HOD- ECE- GIET(A)	BOS Chairman
14. Mrs. R Tamil Kodi	HOD-MCA- GIET(A)	BOS Chairman
15. Dr. V Kusuma Kumari	HOD –HBS	BOS Chair
16. Dr. Srihari K	HOD-Mining	BOS Chairman
17. Mrs. Ch Nageswari	Faculty – MBA	Faculty Rep.
18. Dr. SVSN Murthy	Vice Principal	Faculty Rep.
19. Dr. D V Ramamurthy	Professor - Mech	Dept. Invitee
20. Dr. P Subba Raju	GM – GIET(A)	Member
21. Dr. N Leelavathi	Vice Principal- Academics	Dept Invitee
22. Mr. T Amar Kiran	I/c. HOD EEE	Rep. EEE BOS
23. Mr. Subba Rao K	HOD Mech	Dept Invitee

Members Absent:

1. Dr M V Subba Rao
2. Dr A S Kameswara Rao

Sr. Vice president Reliance Industries - Industrialist
 Dean- KIMS Educationalist – Medicine

Contd..2.





11/8/2018

PRINCIPAL
 Godavari Institute of
 Engineering & Technology
 NH-16, Chaitanya Knowledge City
 RAJAHMUNDY

Principal Dr T V Prasad, the Chairman, Academic Council of Godavari Institute of Engineering & Technology (Autonomous) welcomed all the members of the Academic Council for the meeting and all the members were introduced.

Dr. Varaprasada Rao, Dean-Academics – GIET (A), Member of Academic Council gave a Power Point presentation briefing the agenda points. For re-confirming the minutes of the earlier AC Meeting held on 11th July 2017, the minutes of the previous AC meeting were provided in a folder along with Action Taken Report.

The following points were discussed and resolved.

1. Re-confirmation of the minutes

The minutes of the previous AC Meeting held on 11th July 2017, which were circulated to all the members, have been read-out while they are present and have been confirmed and approved.

- a. During the deliberations on this point, AC members opined that the AC Meeting should be **held twice every year** with all major points and issues relevant to academic interests and improvements that took place during the specified time.
- b. Members suggested that the AC should have a composition of members representing industry, leading academia (IITs/NITs), alumni, etc., and that they must be present. It is briefed that the Governing Body consists of University Representative, Industrial Experts, UGC Nominee and are present in GB Meetings. For this AC meeting there were few absentees. However, such member's presence will be coordinated for the future meetings.

2. Issuance of Provisional Certificates The members deliberated and resolved to recommend to JNTUK to issue Provisional Certificates to the passed-out students subject to fulfilment of following criteria:

- a. Loading of results (marks/grades) on to the JNTUK Examination Portal, as and when open, or alternatively a CD may be sent to JNTUK, after all the results of that particular semester are announced.
- b. Minutes of College Academic Committee (CAC)/Results Committee on the specific issue with analysis of results 'Branch Wise' and placed before AC and the minutes of AC to be sent to JNTUK.

3. Academic Calendars

During the deliberations, GIET(A) Academic calendars for UG and PG have been perused. The academic calendars are approved and are to be up-loaded on to JNTUK Portal. It is suggested that the specific holidays for 'Dussehra' and 'Pongal' are to be defined with specific dates, so that the academic calendars of GIET (A) would be of more informative and helpful to students. It is clarified that the said holidays are for a period of one week in both the cases and such period has been added to 8 weeks of teaching, so as to meet the minimum academic calendar requirements.



4. Results Analysis

Result Analysis of all regular even semesters and supplementary results of all semesters with indication of regular and supplementary examinations were reviewed. It is resolved to consider the results of all semesters at once and advised to put-up results of all the semesters in the next AC meeting for review with Branch wise 'analysis of results' tabled and provided to AC Members duly vetted by CAC.

It is also suggested to -

- a. Have comparative analysis of last few years be tabulated drawing the comparisons with respect to earlier results before conferment of Autonomy and after, with clear remarks as the case may be.
- b. The academic audit is to be conducted periodically.

5. Implementation of JNTUK Circulars with regard to award of grace marks and adjustment of marks for unsuccessful students of UG /PG (0.15% rule)

- a. Consideration of addition of CGPA points for award of higher division as per JNTUK Circular, may be applied from the Institute side on case to case basis, based on a student request asking for such relief, if eligible. It is, therefore, suggested to have 1. Students Request/Application for consideration; 2. Verification of eligibility by the College Academic Committee; 3. Recommending the case with CAC to VC through Registrar.

As the Institute is following grading system, addition of 0.01 CGPA amounting to 0.10 % of total marks be given in deserving cases. The standard format for such special consideration is to be obtained from the Controller of Examinations of JNTUK.

- b. For consideration of completion of the Programme by students who failed in one or two courses only, after the grafting of 0.15% of overall marks obtained. The calculations stating how the student would get benefitted from such grace marks may be provided to AC by the CAC for onward submission to JNTUK for approval. For grafting, the required marks (subject to a maximum ceiling of 0.15 % of overall marks obtained) will be taken out from the passed theory courses or project. It is to be put-up for approval of JNTUK with case to case analysis, but to be put-up in one lot based on the applications received from students for such consideration.

It is suggested to spread the awareness about these facilities among students through Heads of the Departments.

6. NPTEL Credits Consideration

The AC resolved that

- a. Students are to be encouraged to get minimum one certification from On-line courses including NPTEL and one internship to be done in II and III year, with a given flexibility of choosing 'one in the II year' and the other in the III year of study.
- b. Certification from NPTEL or other sources should be in a new area i.e. should not have already been studied and credits obtained/ certification details are to be provided to the Examination Section before the starting of 3/2 semester end examinations (extension of submission be taken into consideration by the Chairman of Academic council on case to case basis) by the students through Head of the Department concerned.
- c. A list of branch wise avenues for certification, approximately 4 per branch, may be provided to all students through department's notification and such list is to be approved by CAC.



7. AICTE model curriculum

It is resolved to implement AICTE Model Curriculum with given flexibility from the first year of 2018-19 admitted batch and second year second semester of 2017 admitted batch. Modifications are to be taken care in the next Bos Meetings for implementation of Structure and Syllabus for these batches. Departments are suggested to put-up the needed modifications to the CAC, and the CAC will put-up the specific recommendations for consideration by AC in its next meeting.

8. Third Evaluation of Answer Scripts

It is resolved to implement third evaluation of answer scripts subject to the following conditions and to be approved by AC:

1. If the difference in marks obtained between the first and second evaluations (only in case of re-valuation) is more than 15% of the maximum marks for a paper, it is suggested to go for third evaluation.
2. It is informed that the University system has got 20% as the limit.
3. However, a proposal is to be given by CAC in the form of a case study of earlier revaluation results for implementing the third evaluation.

It is also resolved to introduce spot evaluation system and appoint Chief Superintendent by clear earmarking of space in the campus for spot evaluation.

9. Other points suggested for future Academic Council meetings

1. An academic Committee meeting to be conducted at college level and all such recommendations are to be put-up the College Academic Council for consideration.
2. The Presentation to Academic Council are suggested to have statistics and should not be based on broad policies. Detailed statistics, department-wise will be helpful.
3. In the future, the agenda points should also include
 - a. Academic Calendars for the Programmes offered by the institute
 - b. Results Branch-wise & Year wise with possible comparisons with earlier records
 - c. Feedback from Students
 - d. Regulations and modifications as per University Grants Commission/ AICTE/ Affiliated University if any.
 - e. Research activities, Paper publications, seminars and conferences conducted and planned if any, consultancy services provided and under perusal if any etc.,
 - f. Indication of Publications, patents and Incubations programme/department wise.
4. It is suggested to look for speeding up of Mid-examinations of UG Programmes by conducting examinations for two courses per day with their objective/online as has been done in PG Programmes. Availability of resources and time-slots are to be re-vested by the College Academic Committee and to put-up the recommendations to the next Academic Council.
5. It is Resolved to allow re-registration for all courses of a semester subject to the candidate
 - a. Applied for such re-registration within the period of $2n$ (n= Number of years of Normal course of study of a specific programme i.e. in MCA n=3, therefore allowed period is 6 years and
 - b) There should be no other course load on candidate
 - c) Approval is to be obtained on case to case basis for such re-registration from JNTUK by putting the same to Academic Council.
6. The Academic council also resolved the following-



An academic Audit team be constituted with external members from reputed Academic Institutions -

- i. To have Academic Audit periodically to check the quality of question paper setting.
- ii. To qualitatively analyse the paper setters and evaluators – both internal and external
- iii. To provide the course outcomes to the paper setters
- iv. To evaluate the course attainment
- v. To assess the effectiveness of internal evaluation system
- vi. To focus on assessment process
- vii. Acad. Audit should be done by external members
- viii. Bring in the outcomes and attainment details in the final grade card

7. Present the percentage of faculty members who did online certification courses in the Academic Council.
8. Achievements in the Academic Angle are to be present in the Academic Council Meeting.
9. Improvements brought-in and infrastructure addition to be indicated in Academic Council Meetings.
10. Incubation, Innovation and entrepreneurship activities are to be highlighted in the College Academic Committee meetings and College Academic Council.

The Dean-Academics- GIET (A) thanked all the members for their active participation in the presentation and deliberations of the Academic Council.


Dean - Academics




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