

**GODAVARI INSTITUTE OF ENGINEERING AND TECHNOLOGY  
AUTONOMOUS  
CHAITANYA KNOWLEDGE CITY, NH-16, RAJAHMUNDRY 533296**

**MINUTES OF 10<sup>th</sup> ACADEMIC COUNCIL MEETING (ONLINE)**

**Venue:** VB Board Room, GIET (A), Rajahmundry

**Date:** 10<sup>th</sup> December, 2020

**Time:** 10:30  
AM

**PRESENT**

1. Dr. P. M. M. S. Sarma, Principal & Chairman of Academic Council
2. Dr. L. Sumalatha, DE, JNTUK
3. Dr. R. Srinivasa Rao, DAP, JNTUK
4. Dr. B. Balakrishna, Principal, UCEK, JNTUK
5. Dr. M. V. Subba Rao, President, Production and Safety & Operations, Reliance Industries – Industrialist
6. Dr. A. S. Kameswara Rao, Dean – KIMS Educationalist – Medicine
7. Dr. N. Leelavathy, Vice Principal – Academics
8. Dr. S. V. S. N. Murthy, Vice Principal – Administration
9. Dr. M. V. Sangameswar, Controller of Examinations
10. Dr. P. R. K. Raju, Director - DMS
11. Dr. V. Kusuma Kumari, Dean – HBS & Chairman, BOS Mathematics
12. Dr. T. Jayananda Kumar, Dean – AA
13. Dr. M. V. S. Babu, Dean- Mining & Petroleum
14. Dr. D. Venkateswarlu, HOD – Civil & I/c. HOD - Mining
15. Dr. D. Ravi Kishore, HOD - EEE



16. Dr. M. Sreenivasa Rao, HOD – Mech.
17. Dr. Sandeep Swarnakar, I/C HOD – E.C.E.
18. Dr. B. Sujatha, HOD – C.S.E.
19. Er. V. Subrahmanyam, HOD – A.M.E.
20. Mr. Ahmed Shareef, HOD – Petroleum Engg.
21. Mrs. Ch. Nageswari, Coordinator, M.B.A.
22. Mrs. R. Tamil Kodi, HOD-M.C.A.
23. Dr. Shrija Madhu, HOD – L & D
24. Mrs. S. Sunila Sailaja- Chairman - BOS English
25. Mr. Y.D. Sivaprasad, Chairman - BOS Chemistry, ES & NSS Programme Officer
26. Dr. Sarath Chandra Veerla, I/c HOD-HBS & Chairman - BOS Physics
27. Dr. C.M. Henry, Physical Director
28. Mrs. K. Valli Madhavi, Training & Placement Officer

#### **INVITEES**

1. Er. K. Sasi Kiran Varma, Vice Chairman, GIET Institutions
2. Capt. Dr. D. L. N. Raju, C.E.O., GIET Institutions
3. Dr. P. Subba Raju, General Manager, GIET Institutions
4. Dr. T. V. Prasad, Director of Quality Assurance, GIET Institutions

**10.0** The Chairman extended a hearty welcome to the members of Academic Council (AC) of Godavari Institute of Engineering & Technology (Autonomous), Rajahmundry to its Tenth Academic Council Meeting.

**10.1** The AC re-confirmed minutes of the Ninth Meeting of Academic Council of GIET(A) which was held on 12th November 2019 is attached vide Annexure 10.1.

#### **10.2 Academic Affairs**

**10.2.1** The academic calendars of all UG/PG programmes for the even semester of academic year 2019-'20 were reviewed and for the odd semester of academic year



2020-'21 were noted by the Academic Council (AC) is attached in Annexure 10.2.1.

10.2.2 The delayed schedule of the even semester examinations (internal, practical and theory) of the academic year 2019-'20 due to the pandemic COVID-19 was informed to the members. AC noted the schedules of these examinations conducted/on-going for all UG/PG courses following the guidelines of UGC/JNTUK is attached vide Annexure 10.2.2.

10.2.3 AC noted the schedules of the online class work (i) continued from 26-03-2020 till the completion of the syllabus of all courses for the even semester of academic year 2019-'20 (ii) commenced from 25-08-2020 of all courses for the odd semester of academic year 2020-'21.

10.2.4 AC noted the schedules of the offline class work being conducted for all UG/PG courses as per the directions of APSCHE and calendar given (Annexure 10.2.4).

10.2.5 AC noted the conduction of I Mid examinations from 3-12-2020 to 5-12-2020 to IV B.Tech. I semester students of academic year 2020-'21 during the spell of physical class work to those students as per APSCHE guidelines.

10.2.6 AC suggested to wait for some more time till the University gives any instructions for conduction of I Mid examinations to the students of the odd semester of academic year 2020-'21 keeping in view of the possibility of students being absent, due to the uncertainties in the circumstances of prevailing pandemic COVID-19.

### **10.3 Accreditations, Affiliations and Recognitions**

10.3.1 AC noted the merger of the sister institution GIET COLLEGE OF ENGINEERING [College Code- 6R] with GODAVARI INSTITUTE OF ENGINEERING & TECHNOLOGY (A) [College Code- 55] (under the same society) from the academic year 2020-'21 for which the AICTE accorded the permission vide its EoA dated 15-06-2020 is attached vide Annexure 10.3.1.

10.3.2 The changes in sanctioned intake of CSE, CE and ME specializations in UG programme and addition of Petroleum Engineering branch by virtue of merger were noted by AC. Also the reduction in sanctioned intake for 'Power Systems' and 'Structural Engineering' Specializations and the closure of 'Software Engineering' and 'Digital Electronics and Communication systems' in PG stream vide AICTE EoA dated 15-06-2020 were noted is attached vide Annexure 10.3.2.

10.3.3 It is also noted by AC that from academic year 2020-'21, two new courses in emerging areas in UG stream viz., i) CSE (Artificial Intelligence & Machine learning) and ii) CSE (Cyber Security) with 60 intake each as per the AICTE APH



2020-'21 were applied and got sanctioned vide AICTE EoA dated 15-06-2020 is attached vide Annexure 10.3.3.

10.3.4 GIET(A) obtained position in Engineering Category in the rank band 251-300 in the NIRF Rankings 2020. It was noted by the AC members and attached vide Annexure 10.3.4.

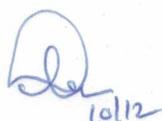
10.3.5 GIET(A) received Education Excellence award from ASSOCHAM – 2020. The Minister of Skill Development and Entrepreneurship of India, Dr.Mahendra Nath Pandey handed the award to Ms. K.V. Lakshmi Sashi Varma, Executive Director, GIET Institutions, at the ASSOCHAM 13th National Education Conclave, Expo & Awards on 25-26 February, 2020, at New Delhi.

10.3.6 GIET(A) was recognized as Swachhta Action Plan Institution by Mahatma Gandhi National Council for Rural Education (MGNCRE). The Institution has successfully formed the Swachhta Action Plan Committee and constituted the working groups Post COVID-19 for Sanitation & Hygiene, Waste Management, Water Management, Energy management and Greenery along with the observation of two environment related days to inculcate in faculty, students and community, the practices of Swachhta and Reduction, Reuse and Recycling of Resources (Annexure 10.3.6).

10.3.7 GIET(A) was also recognized as a Member of National Rural Entrepreneurship Mission by MGNCRE is attached vide Annexure 10.3.7. The Institution has constituted Rural Entrepreneurship Development Cell in the campus. The Institution has formed a Team consisting of Student Development Officers for handling.

- Placement and Internship
- Personality
- Technology
- Entrepreneurship and Rural Engagement with the Mission of inculcating entrepreneurship among students.

10.3.8 AC noted that Ek Bharat Shreshta Bharat -EBSB club (i) conducted online quiz, from 05-06-2020 to 10-06-2020 on History and Heritage of the "Punjab" State for creating awareness of paired state, due to nationwide lockdown because of deadly pandemic COVID – 19. (ii) Distributed food and butter milk in local area as social responsibility and humanity.



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10.3.9 AC noted the MoU signed by GIET(A) with "Automation Anywhere" for process automation. Few faculty members from ME, ECE and CSE branches were undergoing training on the package.

10.3.10 AC noted the MoU signed by GIET(A) with National Highways Authority of India (NHAI) wherein UG/PG Civil Engineering students will be given internships/projects on live problems by paying stipend to the selected students (Annexure 10.3.10).

#### **10.4 Student Affairs**

10.4.1 AC noted that due to the pandemic COVID-19, the admissions were delayed and as on date only LE students admissions were completed by APSCHE in two phases. Details of LE admissions done in various specializations of B.Tech. programme were noted.

10.4.2 AC noted the details of placement of the students since last AC and appreciated the efforts.

10.4.3 The list of training programmes organized by the Institute for the students were noted by AC.

10.4.4 AC noted the details of Internships taken by students from all programmes.

10.4.5 AC has noted all the NSS activities done in the institution.

10.4.6 AC has appreciated student participation in various online curricular events.

10.4.7 AC members noted the achievements of students in Sports & Games.

#### **10.5 Faculty Affairs**

10.5.1 AC noted the list of faculty members who joined the Institute since last Academic Council meeting (Annexure 10.5.1).

10.5.2 AC noted the list of faculty members who left the Institute since last Academic Council meeting (Annexure 10.5.2).

10.5.3 AC noted the faculty who were awarded Ph.D. since last academic meeting (Annexure 10.5.3).

10.5.4 AC noted the following awards received by the faculty and appreciated.



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The details are as follows:

- a) Dr. N Leelavathy, Professor of CSE selected as subject expert for GATE online classes from 11-05-2020 to 22-05-2020 for the III Year and IV year B.Tech students of Computer Science & Engineering and Information Technology studying at various Engineering Colleges in Andhra Pradesh.
- b) Dr. Sarat Chandra Veerla, Sr. Asst. Prof., HBS was invited as Keynote Speaker for a talk on "Fabrication of Nano Biomaterials for Biomedical Applications" on 9<sup>th</sup> July 2020 during ONE WEEK workshop on "Materials Technology Advancement in Current Scenario –MTACS 2020" organised by the Department of Physics, Sathyabama Institute of Science and Technology, Chennai, India & Published two chapters in Springer Journals.
- c) Dr. Sarat Chandra Veerla, Sr. Asst. Prof., HBS delivered Guest Lecture at P.K.R ARTS COLLEGE FOR WOMEN (AUTONOMOUS) on 22<sup>nd</sup> October, 2020 in the National Conference on "Advance functional Materials and Engineering".
- d) Mr. Biswaranjan Barik, Associate Professor, ECE published text books (i) Micro strip Patch Antenna : Design and Performance Analysis (ii) Dielectric Resonator Antenna: Design and Analysis (iii) Dielectric Resonator Antenna.

### Faculty Development

1. AC made a note of the details of the list of faculty development programmes, short training programmes, workshops, etc., conducted/attended by the faculty since last AC meeting.
2. With respect to publications, AC noted that the faculty members of GIET have brought out a good number of publications in journals and conferences of repute.
3. AC noted that all the administrative heads viz., Principal, Vice Principals, Directors, Deans and Heads of the Departments were trained for Universal Human Values (UHV) – an initiative taken by AICTE and which is mandatory. Few senior faculty members also registered for undergoing UHV training during the upcoming schedules
4. Thirty One Faculty members have registered in various modules in NITTTE courses.

**10.6 Approval of the GRBT 19 course structures of B.Tech. programme and Syllabus of I year for newly added courses and approval of Regulations, Course Structure and Syllabi of GRCA20 for MCA and GRMBA20 for MBA.**



Dr. N Leelavathy



Dr. Sarat Chandra Veerla

10.6.1 The members had deliberations on the review of suggestions given by various Boards of Studies and approved the same.

10.6.2 The members reviewed course structures of the PG programmes, year-wise credit distribution in various departments and open electives offered. The AC approved the Regulations, course structures and corresponding syllabi of MCA and MBA given in Annexure 10.6.2.

10.6.3 For I B.Tech. Course structure and syllabi of newly added courses, though they were approved by the corresponding BoS prior to the guidelines given by APSCHE on 05-11-2020, AC suggested that now in view of the APSCHE guidelines a fresh BoS is to be conducted for all courses of I B.Tech. in the name of GRBT20 and is to be followed for the students admitted from academic year 2020-'21.

## 10.7 Assessment and Evaluation

10.7.1 The list of students of B.Tech., M.Tech., M.B.A., and M.C.A., programmes of R14 and R17 regulations, who have become eligible to be awarded degrees, as put up vide the appropriate annexure of agenda were approved by AC is attached vide Annexure 10.7.1.

10.7.2 The results and the analysis reports of B.Tech 8th Sem Regular (R-14), & II Phase (Special Chance), B.Tech 8th Sem Supple (R-14), B.Tech 7th Sem Adv. Supple (R-14), MBA 4 Sem Regular (R-17), MBA 4 Sem Supple (R-14 & R-17), MCA 6 Sem Regular (R-17), MCA 6 Sem Supple (R-14), M.Tech 4 Sem Regular (R-17), M.Tech 4 Sem Supple (R-14 & R-17), B.Tech 1<sup>st</sup> Sem Supplementary of R-14, R17 and R-19 regulations after re-evaluation, B.Tech 5<sup>th</sup> Sem Supplementary of R-14 and R-17 regulations after re-evaluation and B.Tech 3<sup>rd</sup> Sem Supplementary of R-14 and R-17 regulations after first evaluation were approved and ratified by AC is attached vide Annexure 10.7.2.

10.7.3 The list of subject experts for MBA and MCA Boards of Studies (BoS) was reviewed and approved is attached vide Annexure 10.7.3.

10.7.4 M.Tech. Students upon completion of 2N years with (i) only Project Viva pending and (ii) Backlog subjects was put up to AC. AC suggested the following:

- For students having only project viva pending – individual letters from the candidates mentioning reasons for delay, along with their thesis report, shall be submitted to the university through the college for permission from University.

  
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b) For students having backlog subjects – the cases where the candidates have backlog subjects like Seminar etc., other than Theory subjects alone may be represented to the University through the college for any possible consideration.

## 10.8 Quality Initiatives

10.8.1 AC noted that Internal academic auditing was regularly done as a quality assurance measure.

10.8.2 AC noted the preparation of the institution for inspection of renewal of Autonomous status.

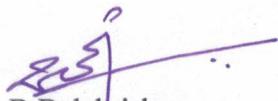
10.8.3 AC noted the registration and processing of application by the institution for NIRF Rankings 2021.

## 10.9 Any other items with permission of the Chair

There being no other item for discussion, the meeting concluded with thanks to the Chair.

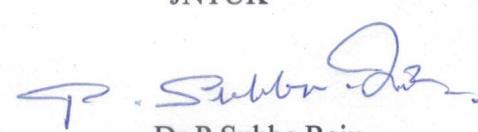
  
Dr. L. Sumalatha  
DE, JNTUK

  
Dr. R. Srinivasa Rao  
DAP, JNTUK

  
Dr. B. Balakrishna  
Principal, UCEK  
JNTUK

Er.K.Sasikiran Varma  
Vice Chairman & Special Invitee

Dr.Capt.D.L.N.Raju  
C.E.O. & Special Invitee

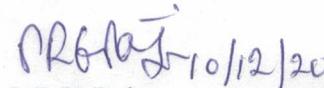
  
Dr.P. Subba Raju  
General Manager & Special Invitee

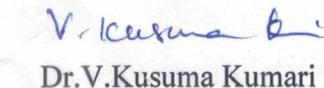
Dr.M.V.Subba Rao  
President – P, S & O- Reliance

Dr.A.S.Kameswara Rao  
Dean-KIMS Educationalist  
(Medicine)

  
Dr.T.V.Prasad  
Director of Quality Assurance

  
Dr.S.V.S.N.Murthy  
Vice Principal (Admn.)

  
Dr. P.R.K.Raju  
Director – DMS

  
Dr.V.Kusuma Kumari  
Dean – HBS, Chairman  
BOS Mathematics

  
Dr. Q. col/2

  
Dr. R. col/2

*M. V. Sangameswar* 10/12/2020

Dr.M.V.Sangameswar  
Controller of Examinations

*T. Jayananda Kumar*

Dr.T.Jayananda Kumar  
Dean – AA

*M. S. Babu* 10/12/2020

Dr.M.V.S.Babu  
Dean- Mining & Petroleum

*DVR*

Dr.D.Venkateswarlu  
HOD-Civil

*D. Ravikishore*

Dr.D.Ravikishore  
HOD - E.E.E

*M. Sreenivas Rao*

Dr.M.Sreeniyasa Rao  
HOD – Mech

*Sandeep*  
10-Dec-2020

Dr. Sandeep Swarnakar  
I/c HOD – ECE

*B. Sujatha*

Dr.B.Sujatha  
HOD – CSE

*V. Subrahmanyam*

Er.V.Subrahmanyam  
HOD – A.M.E.

*R. Tamilkodi*

Mrs.R.Tamilkodi  
HOD – M.C.A.

*Vallimadhavi*  
10/12/2020

Mrs. K. Vallimadhavi  
Training & Placement Officer

*Ch. Nageswari* 10/12/2020

Mrs.Ch.Nageswari  
Coordinator – MBA

*Sunila* 10/12/2020

Mrs.S.Sunila Saiaja  
Chairman, BOS English

*Y.D. Sivaprasad*  
10/12/2020

Mr.Y.D.Sivaprasad  
Chairman, BOS Chemistry, ES  
NSS Programme Officer

*V. S. Ch. Veerla* 10/12/2020

Dr.Sarath Chandra Veerla  
I/c HOD-HBS &  
BOS Chairman, Physics

*C. M. Henry*  
10/12/2020

Dr. C. M. Henry  
Physical Director

*A. Shareef*

Mr. Ahamed Shareef  
HOD- Petroleum

*Shrija Madhu*  
10/12/2020

Dr. Shrija Madhu  
HOD- L&D

*N. Leelavathy*  
10/12/2020

Dr. N. Leelavathy  
Vice Principal (Academics)

*P. M. M. S. Sarma*  
10/12/2020

Dr. P. M. M. S. Sarma  
Principal & Chairman, AC