## Minutes of BOS meeting held on 24/06/2017

GR17

Members present:

Name of the Member	Designation	Institution/ Organization	Signature
		JNTUCE (A), JNTUK,	1
1 Dr. B Bala Krishana	Professor	Kakinada	700
2 Dr. D Ravi Kumar	Professor	IIT Delhi, New Delhi	but not attended as he
	National Manager-	EDS Technologies,	
3 Sri K Ravi Kumar	Technical	Bangalore	(é. V. lanj Gremer
4 Koti Reddy	Sr. Manager	L & T Metro Hyderabad	Shown his concern to all but due to metro work
		APSSDC Advisor,	
5 Dr.T.V.Rao	APSSDC Advisor	Amaravati	Tha
6 Dr.D.V.Rama Murthy	Principal	GIET (A), Rajahmundry	Buren 5-1-18
7 Dr.L.S.Gupta	Director	GIET (A), Rajahmundry	Mer
8 Dr.M.Vara Prasada Rao	Dean	GIET (A), Rajahmundry	NA/
9 Dr.T.Jayananda Kumar	HOD	GIET (A), Rajahmundry	Jan
10 Mr.Kedaranath Mahapatro	Assoc.Professor	GIET (A), Rajahmundry	halines
11 Mr.B.Joga Rao	Assoc.Professor	GIET (A), Rajahmundry	D: FT
12 Mr.K.Hari Krishna	Assoc.Professor	GIET (A), Rajahmundry	white
13 Mr.K.Subba Rao	Assoc.Professor	GIET (A), Rajahmundry	- Julia
14 Mr.P.Poorna Mohan	Sr.Asst.Professor	GIET (A), Rajahmundry	Pricel
15 Mr.M.Balakrishna	Sr.Asst.Professor	GIET (A), Rajahmundry	ky ky
16 Mr.P.N.E.Naveen	Asst.Professor	GIET (A), Rajahmundry	ROA
17 Mr.R.Veera Babu	Asst.Professor	GIET (A), Rajahmundry	O'REM

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(GIET(A), Rajahmundry)

The members discussed the points in the agenda and recorded as attached here with:

Dr.D.V.Ramamurthy, Principal GIET(A), welcomed all the members for BOS. Prof. T. Jayananda Kumar Chairman BOS and HOD (Mechanical Engineering) welcomed all the members to the BOS ME meeting of GIET(A), on 24/06/2017, at GIET campus for finalizing 1st and 2nd year syllabus along with other points in agenda.

## AGENDA FOR BOS MEETING OF MECHANICAL ENGINEERING DEPARTMENT (For Both UG & PG)

- 1 Finalization of -
  - 1. Course Structure for 4 Years/ 2Years/ 3Years
  - 2. Syllabus for 1st and 2nd Year
  - 3. Model Question Papers
  - 4. Experts for Paper Setting
  - 5. Examiners for Valuation (Theory/Practical)
- 2 Any other related points there-off with the permission of the

Chairman – BOS Mechanical Department The members discussed the points in the agenda one by one and resolved the following:

- Course structure for 1, 2, 3 and 4<sup>th</sup> years, based on prerequisites is proposed for discussion. Members suggestions have been incorporated and finalized.
- The detailed syllabi for 1<sup>st</sup> and 2<sup>nd</sup> years have been reviewed with good inputs from all the External BOS Members. The suggestions have been incorporated and the syllabus has been finalized. They were enclosed at Annexure 1.
- 3. Syllabus for the other departments has been finalized, like FMHM for EEE etc
- The following inter disciplinary subject syllabi will be prepared by the respective departments, which are either in departmental elective or in compulsory subjects categories.
- 5. The structure and Model of Question Papers for UG( 1<sup>st</sup> and 2<sup>nd</sup> years) have been approved for further necessary action. BOS recommended the chairman(BOS-ME) to finalized the Model Question Papers accordingly and are placed at Annexure 2. BOS members suggested to identify best expert covering all the well noted institution in JNTUK range as well as other JNTU's and reputed institutions.
- 6. List of experts for paper setting in the specific subjects of UG( 1<sup>st</sup> and 2<sup>nd</sup> years) programms has been approved and addition of the list as per requirement and scrutiny by the BOS Chairman ME, who is hereby authorized to do so and the said list are placed at **Annexure**
- 7. List of examiners for the paper valuation as per **Annexure 4 for** UG( 1<sup>st</sup> and 2<sup>nd</sup> years) programms has been approved and modifications if any to the list of members as per requirement is authorized to Chairman BOS-ME. However BOS chairman is to see that there will not be more members from the same institute.
- 8. List of practical examiners for Labs as per **Annexure 5 for** UG( 1<sup>st</sup> and 2<sup>nd</sup> years) programms has been approved and modifications if any to the list of members as per requirement is authorized to Chairman BOS-ME. However BOS chairman is to see that there will not be more members from the same institute.
- 9. It is also resolved to approve the course structure of M.Tech mechanical engineering for (1) CAD/CAM (2)Thermal Engineering specilizations as finalized in the meeting as at Annexure 6, syllabus as at Annexure 7, paper setters as at Annexure 8 and paper valuers as at Annexure 9, in the similar lines as at Annexure 1,2,3,4 and above.
- 10. Model question papers for M.Tech for both the specilization (1) CAD/CAM (2)Thermal Engineering are to be and to be submitted to the chairman BOS with in one weak by the "local BOS' members. This is also resolved that the said papers with question paper structure, be finalised accordingly and is approved.

11. Correction to the structure and syllabus if any as per university or government requirement, if any, can be done sparingly as per requirements and BOS chairman is authorized to make such changes. The BOS chairman need to be communicatesuch changes to all the BOS member from time to time.

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The chairman-Board of studies, Mechanical Engineering, thanked all the members, especially the members came from long distances by using various mode of transport and helped in making the BOS meeting success with their valuable recommendations. BOS chairman-ME also thanked all the members for giving valuable suggestions for bringing more improvement for the benifit of the students in concurrent environment.

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University Nominee	Special Invitee	ren	Subject Expert		
Special Invitee	Special Invitee		Subject Expert		
Subject Expert	BOS Member		Member		
Member	Asher's Member	Member	Member		
Member	Member	Member	Member		
Member	Member	Member	Member		