

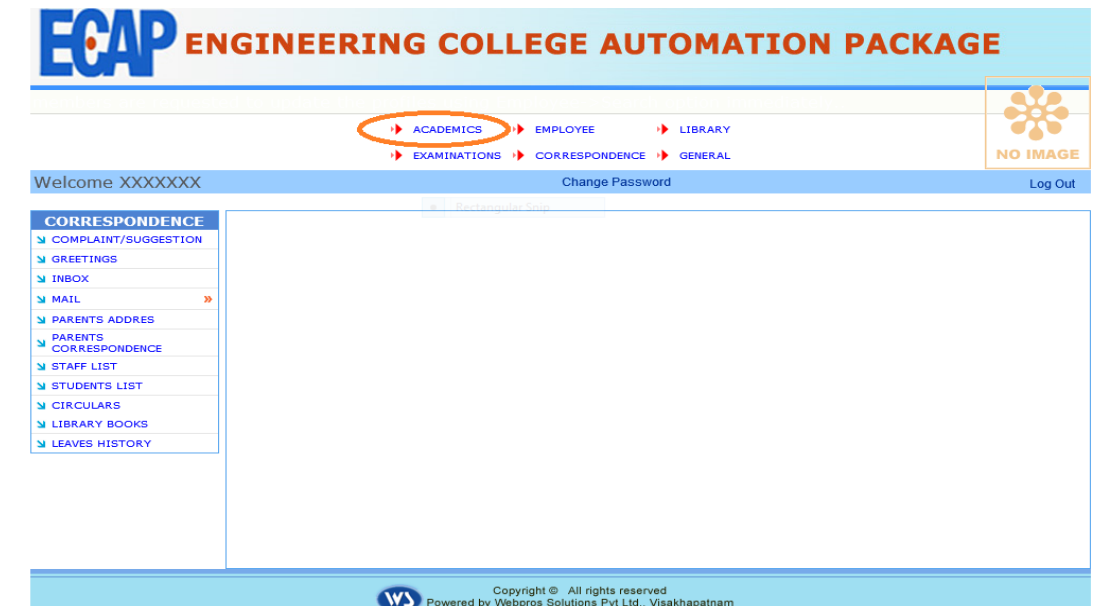
HOD LOGINS

Question And Answers Of **Academic Module** Through HOD Logins

1)How To Divide Students In To Lab Batches ?

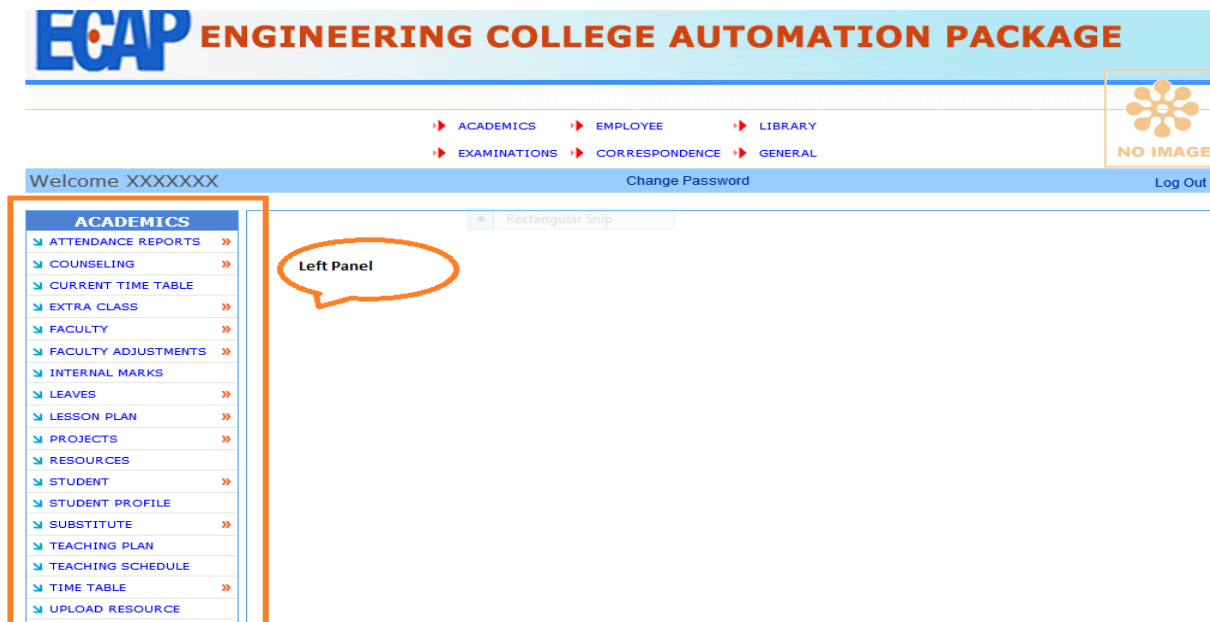
Ans:- Step 1:-Please Login In To ECAP By Using Your Username And Password

Step 2:- Please Click On **“Academics”** Module As Shown In Below

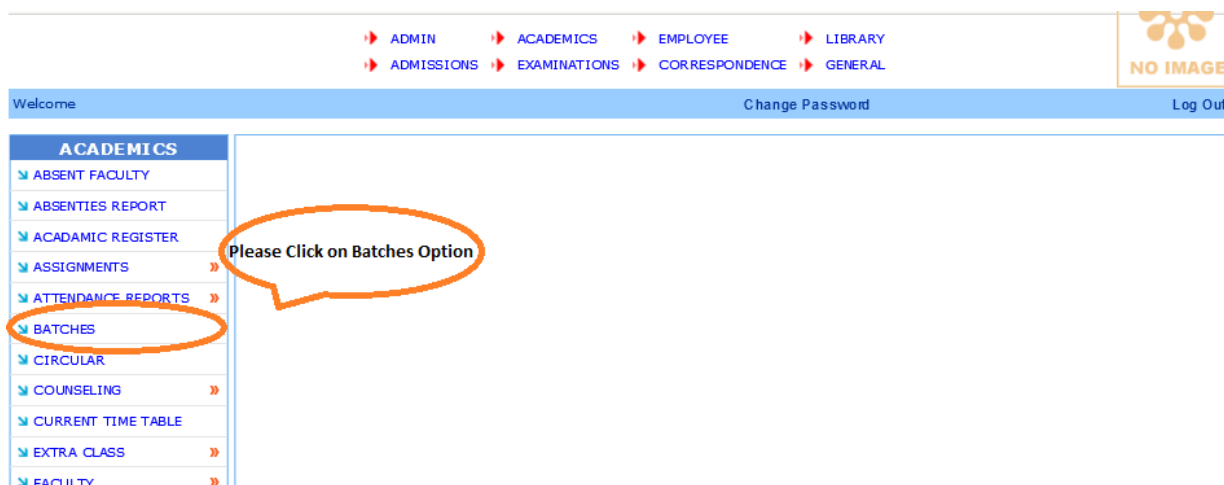


Step 3:-You Will Find **“Left Panel”** After Clicking On Academics Module As Shown In Below.

Question And Answers Of **Academic Module** Through HOD Logins



Step 4:-Please Click On “Batches” Link Which Is Available In Left Menu As Shown In Below.



Step 4:-You Will Get The Below Screen After Click On Batches Option Here Please Select Your Course And Semester And Branch And Section And Select Batch And Then Click On Show Button.

Question And Answers Of Academic Module Through HOD Logins

ADMIN ACADEMICS EMPLOYEE LIBRARY
ADMISSIONS EXAMINATIONS CORRESPONDENCE GENERAL

Welcome Change Password Log Out

ACADEMICS

- ABSENT FACULTY
- ABSENTIES REPORT
- ACADAMIC REGISTER
- ASSIGNMENTS
- ATTENDANCE REPORTS
- BATCHES**
- CIRCULAR
- COUNSELING
- CURRENT TIME TABLE
- EXTRA CLASS
- FACULTY
- FACULTY ADJUSTMENTS
- FEEDBACK QUESTIONS
- FEEDBACK REPORT
- INTERNAL MARKS
- LAB BATCHES
- LEAVES
- LESSON PLAN
- PROJECTS

BATCHES

Please Select Your Course and Semester, Branch & section and select Batch and then click on Show Button

Course: B.Tech
Semester: 2/4 Semester-II
Branch: Computer Science And Engineering
Section 1
Batch Batch 1
Show..

Click on Show Button

Step 5:-You Will Get The Below Screen After Click On Show Button As Shown In Below.

ADMIN ACADEMICS EMPLOYEE LIBRARY
ADMISSIONS EXAMINATIONS CORRESPONDENCE GENERAL

Welcome Change Password Log Out

ACADEMICS

- ABSENT FACULTY
- ABSENTIES REPORT
- ACADAMIC REGISTER
- ASSIGNMENTS
- ATTENDANCE REPORTS
- BATCHES**
- CIRCULAR
- COUNSELING
- CURRENT TIME TABLE
- EXTRA CLASS
- FACULTY
- FACULTY ADJUSTMENTS
- FEEDBACK QUESTIONS
- FEEDBACK REPORT

BATCHES

Here Please Select Batch 2 students and then click on Arrow Button

Course: B.Tech
Semester: 2/4 Semester-II
Branch: Computer Science And Engineering
Section 1
Batch Batch 1
Show..

You will get this table after click on show button

13491A0501 - D AMACHARLA ANKITHA	>>	Select Batch
13491A0502 - DEVIREDDY ANURADHA	<<	
13491A0503 - DUDIPALI CHANDANA		
13491A0504 - GARLAPATI LAKSHMI APURVA		

Save Cancel

Question And Answers Of **Academic Module** Through HOD Logins

Step 5:- Here Please **Select Batch2 Students** And **Then Click On Arrow** Button As Shown In Below.

ADMIN ACADEMICS EMPLOYEE LIBRARY
ADMISSIONS EXAMINATIONS CORRESPONDENCE GENERAL

Welcome Change Password Log Out

ACADEMICS

- ABSENT FACULTY
- ABSENTIES REPORT
- ACADAMIC REGISTER
- ASSIGNMENTS »
- ATTENDANCE REPORTS »
- BATCHES**
- CIRCULAR
- COUNSELING »
- CURRENT TIME TABLE
- EXTRA CLASS »
- FACULTY »
- FACULTY ADJUSTMENTS »
- FEEDBACK QUESTIONS
- FEEDBACK REPORT »

BATCHES

Course: B.Tech
Semester: 2/4 Semester-II
Branch: Computer Science And Engineering
Section 1
Batch Batch1

Please select the batch 2 students like below and then click on arrow button

Show..

13491A0528 - SHAIK SUMI ANJU
13491A0529 - SURISETTY SAIYASHN AM
13491A0530 - THATIREDDY SANJANA
13491A0531 - TULAVA ANUSHA

>>

Save Cancel

Note:- Please Do Not Forget To Select Respective Batch On Left Side Drop Down After Click On Arrow Button. This Is Mandatory If You Do Not Select Batch Then All Students Will Save Under Batch Which One You Have Selected Before Show Button.

Step 6:- Here Please **Select Respective Batch** And **Then Click On Save** Button As Shown In Below.

Question And Answers Of Academic Module Through HOD Logins

ADMISSIONS EXAMINATIONS CORRESPONDENCE GENERAL

Welcome Change Password Log Out

ACADEMICS

- ABSENT FACULTY
- ABSENTIES REPORT
- ACADAMIC REGISTER
- ASSIGNMENTS
- ATTENDANCE REPORTS
- BATCHES
- CIRCULAR
- COUNSELING
- CURRENT TIME TABLE
- EXTRA CLASS
- FACULTY
- FACULTY ADJUSTMENTS
- FEEDBACK QUESTIONS

BATCHES

Course: B.Tech
Semester: 2/4 Semester-II
Branch: Computer Science And Engineering
Section: 1
Batch: Batch 1

Here Please Select batch and then click on Save button

Show..

Batch 1	Batch 2
13491A0525 - P AMIDI VEN KATAVASU DHASRI	13491A0529 - SURISETTY SAIYSHN AM
13491A0526 - RAMPUDU NL MOUNIKA	13491A0530 - THATIREDDY SANJANA
13491A0527 - SAHI DIVYATEJASWINI	13491A0531 - TULAVA ANUSHA
13491A0528 - SHAIK SUMI ANJU	13491A0532 - UPPALAPATI LAKSHMI MOUNIKA

Save Cancel

Click on Save button

Step 6:- You Will Get Below Confirmed Message After Click On Save Button.

ADMIN ACADEMICS EMPLOYEE LIBRARY

ADMISSIONS EXAMINATIONS CORRESPONDENCE GENERAL

Welcome Change Password Log Out

ACADEMICS

- ABSENT FACULTY
- ABSENTIES REPORT
- ACADAMIC REGISTER
- ASSIGNMENTS
- ATTENDANCE REPORTS
- BATCHES
- CIRCULAR
- COUNSELING
- CURRENT TIME TABLE
- EXTRA CLASS
- FACULTY
- FACULTY ADJUSTMENTS
- FEEDBACK QUESTIONS
- FEEDBACK REPORT
- INTERNAL MARKS
- LAB BATCHES

BATCHES

Course: B.Tech
Semester: 2/4 Semester-II
Branch: Computer Science And Engineering
Section: 1
Batch: Batch 1

Batch saved successfully

OK

Save Cancel